

SAMPLE LETTER OF SERVICE - TANKERMAN-PIC (Barge) Dangerous Liquids

(Must be on company letterhead)

(Current date)

USCG Regional Exam Center
200 Jefferson Ave., Suite 1302
Memphis, TN 38103

-or-

USCG Regional Exam Center
1222 Spruce St., Room 7.105
St. Louis, MO 63103

This is to certify that (Applicant's Name) , has been employed by this company from (date) to (date) . During this period of employment he/she has had at least **(either)** 60 days of service on one or more tank vessels certified to carry dangerous liquids. **(or)** six months of service related to tank barges *(include service time specifics)*.

 (Applicant's name) participated, under the supervision of a documented tankerman in at least ten transfers, each of at least four hours duration, including at least five loadings and five discharges, including two commencements and two completions of loading, and two commencement and two completions of discharge, under the supervision of a documented tankerman. *(Attach detailed transfer records.)*

The following cargos classified as dangerous liquids were transferred: *(List names of cargos.)*

 (Applicant's name) has demonstrated to the satisfaction of the signer that he is fully capable of supervising transfers of liquid cargo, including: pre-transfer inspections conferences and execution of the Declaration of Inspection; connection of cargo hoses or loading-arms; line-up of the cargo system for loading or discharge; start of liquid flow during loading; start of cargo pump and increase of pressure to normal discharge pressure; calculation of loading rates; monitoring topping-off of cargo tanks during loading; stripping of cargo tanks; disconnection of the cargo hoses or loading arms; and securing the cargo systems.

We therefore recommend (Applicant's name) for a Merchant Mariners Document endorsed as Tankerman-PIC (Barge) Dangerous Liquids.

 (Signature of company official)
Company official's name, Title

The accompanying transfer record must include date, vessel or barge name, cargo, name of supervising tankerman, type of operation *(load, offload, commencement, completion)* and time of start and finish for each transfer. It must be signed by a company official and include the official's name, title, address, and phone number.

When applicable, **one** of the following statements included in the service letter will satisfy the DOT drug screen requirement. We suggest you also include the name of the lab which did the test.

1. (Name of Employee) was chemically tested on (date sample was given) in accordance with 46 CFR 16.220 (Periodic Testing). The results of this test were negative. He has had no subsequent positive drug test to date."
2. "If the employee was given a Pre-employment test within the past six months, the following entry applies: (Name of Employee) was chemically tested on (date sample was given) in accordance with 46 CFR 16.210 (Pre-Employment Testing). The results of this test were negative. He has had no subsequent positive drug test to date."
3. (Name of Employee) has been subject to a random testing program meeting the criteria of 46 CFR 16.230 for at least 60 days during the previous 185 days, has not failed a chemical test for dangerous drugs, and has not refused to participate in required chemical tests."

TRANSFER RECORD FOR TANKERMAN -PIC (Barge) DL

Name: _____

DATE OF TRANSFER	VESSEL OR BARGE NAME	CARGO OR PRODUCT	NAME OF SUPERVISING TANKERMAN	OPERATIONS 1. loading 2. offloading 3. hookup 4. disconnect	TIME START/STOP
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
13.					
14.					
15.					

Company Official:

Name and Title: _____

Address: _____

Phone Number: () _____